



**RFP 2019-0001  
Questions and Responses  
July 26, 2019**

**Q: What are the logical termini for the model segments?**

A: The logical termini have not been determined and will be a part of the concept development. The appendix from the LCI application shows general areas each segment intends to connect.

**Q: Does the litigation information count towards the 20-page limit?**

A: Respondents can reference an appendix for litigation information and will not count toward the page limit.

**Q: Can the financial stability be in an appendix?**

A: The financial stability information is not intended to be detailed balance sheets but ensure the firm is in good financial standing. It is not anticipated that an appendix is needed.

**Q: Will there be flexibility in submittals in case an electronic file does not open correctly?**

A: If your firm submits before the deadline (8/9/2019 at 2:00pm), Aerotropolis staff will work with the prime to ensure the files open properly, without penalty.

**Q: Will the sign in sheet be posted somewhere?**

A: Yes, it will be posted on the website with the RFP and other supporting documents.

**Q: What if a sub consultant is in the process of GDOT prequalification but won't be qualified until after the submittal due date?**

A: You can include the sub consultant in the proposal, but they must be qualified before issuing Notice to Proceed. If they are not qualified by that time, and no other firm is qualified in the area, the team will not be eligible for the contract.

**Q: Are there specific key team leads that Aerotropolis wants included?**

A: No, the team organization and key team leaders are at the discretion of the proposing team.

**Q: Key team leads have a maximum resume of one page?**

A: Yes, you do not have to use an entire page per key team leader.

**Q: To confirm, consultants cannot talk to City of Atlanta about the project?**

A: Correct, please refrain from discussing the project with any of the involved cities, the Aerotropolis and ARC while the RFP is open. Communicating about the project could lead to disqualification. If you have any questions about the RFP, please send them directly to Kirsten Mote ([kmote@aerocids.com](mailto:kmote@aerocids.com))

**Q: Does the end deliverables include a full concept report?**

A: No, we understand that we will likely not be able to include survey or traffic in this analysis and we are looking for more of a feasibility analysis. ARC has a deliverability assessment for alternative transportation projects, and this concept development phase should complete that assessment.

**Q: Will there be an interview?**

A: Yes, a group of finalists will be selected based on the written proposals. They will be invited for an in-person interview. Details for the interview will be provided in an email with the notification to finalists. Interviews will be held the week of September 9, 2019.

**Q: What is excluded from the page count?**

A: Front cover, cover letter, table of contents, section dividers, GDOT prequalification sheets, reference letters, billing rates, back cover and an appendix for litigation (should you choose to include one).

**Q: Do you want a paper copy of the proposal as back up?**

A: No, please only submit a jump drive with PDF files for your proposal and billing rates. We will also accept video files if you wish to include. If the jump drive is received by the deadline, the Aerotropolis will work with the firm to ensure all files open properly without penalty.

**Q: Will this be seven separate concept reports?**

A: Yes, these will be treated as seven separate projects; however, we are not anticipating full concept reports but deliverability assessments.

**Q: Are the first that executed the AeroATL Greenway Plan precluded from submitting?**

A: No, they are eligible to submit.

**Q: Is the maximum page count 20 single sided pages?**

A: Yes, or 10 double sided sheets.

**Q: Who is on the selection panel?**

A: This list is subject to change – Hannah Palmer, Aerotropolis; Jared Lombard, ARC; Jonathon Penn, East Point; Monique Forte, Atlanta; LaShawn Gardiner, Forest Park; Ellis Still, Union City; Stephanie Berens, Clayton County as well as a representative from Hapeville and City of South Fulton.

**Q: Are the resumes a part of the 20-page limit?**

A: Yes

**Q: Do the resumes need to be on separate pages or can we have multiple on a single page?**

A: You may have multiple resumes on a single page.

**Q: Can firms bid on sections of the RFP or will Aerotropolis contract sections separately?**

A: No, there will be one contract with a prime firm.

**Q: When you say model mile, could you be more specific? Are we to assume golf carts, e-bikes or even electric cars/autonomous vehicles?**

A: The model mile is approximately a mile but is the top priority trail segment for each jurisdiction. The vision of the AeroATL Greenway Plan is a bicycle and pedestrian facility. During the concept development phase, if the jurisdiction is interested in examining other modes, they may do so, but we don't believe that was the original intent.

**Q: Are we to consider wide right-of-way for multimodal usage? Pedestrian/vehicular/transit/etc.?**

A: Depending on the segment the right-of-way requirements will be different. As mentioned above, we don't believe these trail segments are meant to be multi-modal but focus on bicycle and pedestrian use.

**Q: Could you identify the funding source for this project?**

A: The concept development phase is funded through ARC's Livable Community Initiative program. Funding has not been identified for the final design or construction and we are looking for guidance on funding during this concept development process.

**Q: Could you identify the anticipated monies available for this project?**

A: The ARC awarded \$350,000 plus a 20% local match. We are looking for the selected team to provide guidance on funding sources for future phases.